

**APPLICATION FOR ADMISSION TO SCHOOL**

1

**LAERSKOOL EDLEEN**

ILEX WEG

KEMPTON PARK

1619

Telephone: 011 - 9761033

Fax:

Year: \_\_\_\_\_



**Note:** This form must be completed in full. All changes to be initialed or signed by parent / guardian. Completing the form does not necessarily mean that the learner has been accepted into the school.

Grade Applied For:	Highest Grade Passed:	Year When Grade was passed:	Accession No:
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Surname:				Initials:		Nick Name:	
First Name:				Other Names:			
Date Of Birth: YYYY		MM	DD	Gender:		Male:	Female:
Race:				Identification or Passport No:			
Country of Residence:				Citizenship:			
If SA, indicate province of residence:							

Physical Address:			Home Telephone:		
			Emergency Telephone:		
City/Suburb			Learner Cell:		
Code:		Learner Email Address:			
Home Language:		Preferred Language of Instruction			
Boarder	Yes	No			
Deceased Parent	Mother	Father	Both	Mode of transport:	
Religion:	For Grade 1 only: Indicate pre-primary education		None	Non Formal	Formal

**Previous School Information**

Name of Previous School:			
Previous School Address:			
Code:	Province:	Country:	

**Learner Medical Information**

Medical Aid Number:		Medical Aid Name:	
Medical Aid Main Member:		Doctor Name:	
Doctor's Address:		Doctor Telephone Number:	
Medical Condition:			
Special Problems Requiring Counseling:			
Dexterity of Learner:	Right Handed	Left Handed	Ambidextrous
Reg. Social Grant		YES	NO:
Rec. Social Grant		YES	NO:

If the learner is accepted, the following documents must be submitted to the school:

- |   |   |
|---|---|
| 1. Copy of Immunisation Records.        | 2. Copy of Birth Certificate            |
| 3. Progress Report from Previous School | 4. Transfer Letter from Previous School |

<b>Siblings</b>		
Number of other Children at this school:		Position in the family (e.g first):
Please supply full names below:		
Name:		Grade:
Name:		Grade:
Name:		Grade:

<b>Parent / Guardian Information</b>		Complete a SEPARATE parent form for each parent living at a different physical address	
Title:	Initials:	Surname:	
First Name:	Gender:	Male:	Female:
Home Language:	Race:		
Identification Number:		Or Passport number	Account Payer: Yes No
Residential Street Address:			
		City/Suburb	Code:
Occupation:	Employer:		
Surname of Spouse:	First Name:		
Occupation of Spouse:	Learner resides with this parent/s Yes No		
Spouse ID Number:	Relationship to Learner:		
Marital status of parent:			

<b>Correspondence Details</b>	
Title:	Surname:
Postal Address:	
	City/Suburb Code:

<b>Other Contact Details</b>	
Home Telephone	Work Telephone
Fax Number :	Cell Number :
Spouse Work Telephone Number:	Spouse Cell Number :
E-Mail Address:	Spouse E-Mail Address:

I hereby declare that to the best of my knowledge, the above information as supplied is accurate and correct.

Name of Parent / Guardian (Please Print ) : \_\_\_\_\_

Signature of Parent / Guardian \_\_\_\_\_

Date: -----/-----/-----

<b>Office use only:</b>			
1. Date:	2. Accepted:	3. Accession Number:	
4. Rejected:	5. Reason for Rejection:		
6. Documentation Received:	6a Immunisation Record:	6b. Birth Certificate:	
6c. Progress Report from Previous School:		6d. Transfer Letter from Previous School:	



# LAERSKOOl EDLEEN

Ilexweg, EDLEEN 1619 • 8030, EDLEEN 1625  
(011) 976-1034 • (011) 976-4080  
e-pos: lsedleen@icon.co.za • Webtuiste: www.laerskooledleen.co.za

01 September 2020

**PLEASE NOTE THAT THIS SIGNED AND COMPLETED LETTER MUST BE RETURNED BACK**

**Welcome to Laerskool Edleen, where kids are still kids!**

**School Fees:** Laerskool Edleen is a school fee paying school. We do not get financial support from the Government with regards to school fees, subsidies and non-payment of school fees. The small amount that we do receive from the Department of Education is utilized for the payment of Electricity, building maintenance and all LTSM, this amount lasts us about three months.

To enable us to present each child with **THE ABSOLUTE BEST EDUCATION** we need **EACH AND EVERY PARENT** to **honor their payment of school fees.**

As per the South African Schools Act 84 of 1996, Article 40: parents are OBLIGATED to pay school fees. Public schools can by Law take Legal Action against parents (As Per Article 40) who are in breach of payment of said school Fees. (Copy attached). As per the article in the Beeld of 6 September 2013, "Parent who enroll any learner is responsible for school fees" both parents are individually and commutatively responsible for the payment of School Fees. The Marriage Status of the parents bears no impact on payment of school fees.

The following is very important with regards to the payment of school fees:

1. School fees are payable over a period of 11 months, this will be from January 2021 up to and including November 2021. All School Fees must be paid in full by the end of November 2021.
2. Please take note that the full year's school fees will be charged in January 2021, this amount will decrease as payments are received.
3. Below please find 2021 school fees showing monthly and yearly amounts:

LEARNER	PER MONTH	PER YEAR
1 LEARNER	R 1 540.00	R 16 940.00
2 LEARNERS	R 2 860.00	R 31 460.00
3 LEARNERS	R 3 430.00	R 37 730.00

4. In case of Non-payment of school fees, Legal Action will be taken against both parents, regardless of any maintenance agreement, or legal undertaking which may exist between said parents.

*Ons kompeteer suksesvol*





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5. As per Article 39 of the South African Schools Act parents are responsible for the payment of School Fees.
6. As per Article 40 and 41 of the South African Schools Act, the school has the right to enforce the payment of school fees.
7. The party/ties who sign the enrollment form undertake to pay all legal cost (i.e. lawyers' fees of school as client, including all tracing and other costs incurred in order to recover payment of outstanding school fees.
8. **Should payment not be received at the beginning of each Month, the annual school fees will become payable immediately.**
9. I/we am/are aware that parents who cannot afford School Fees are entitled to apply for Subsidy for exemption or partial exemption of School Fees. This application is subject to an interview with the school's SGB, where the application will be considered. The school has the right to utilize all information obtained from the parents with regards to the application for exemption of school fees.

Signature Father ..... Signature Mother .....

1. The school has the right to investigate the parents/legal guardian on the grounds of the information supplied, via the Credit Bureau and/or agents assigned by the school.
2. Should the parents/legal guardian neglect to pay the school fees, the school has the right to list said parents/legal guardian, at the Credit Bureau as nonpayers. All information given to the Credit Bureau will also be available to other Credit Institutions.
3. Should you have any dispute with regards to your school account please notify the school in writing via Email or Hand delivered mail. Emails must be send to [fin@laerskooledleen.co.za](mailto:fin@laerskooledleen.co.za).
4. The Parent/Legal Guardian/Responsible person agrees to the Jurisdiction of the Law on Magistrate Courts, Act 32 of 1944, in the case of legal action undertaken for non-payment of School Fees.
5. The Parent/Legal Guardian/Responsible person, agrees that they/he/she/them are responsible for the following payments, should legal action be taken :
  - All legal fees on the scale between Lawyer and Client
  - Interest at an interest rate of 15.5% per year from the date on which the outstanding amount is payable until and including the date of final payment.
  - Debt Collectors Commissions (as set out by Debt Collector).



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**Should this form not be received back by the school, or received incomplete, Laerskool Edleen accepts that the School Fees for the full year (without discount) will be paid before end November 2021.**

Herewith I, ..... ID NR .....

Parent of ....., accept that I am responsible for the payment of School fees, and undertake to pay the school fees as follow:

SCHOOL FEES JANUARY 2017 UP TO AND INCLUDING NOVEMBER 2020		
	DEBIT ORDER	CASH/EFT
1 LEARNER R1 540		
2 LEARNERS R2 860		
3 LEARNERS R3 430		
1. Would like to apply for School Fee exemption (PLEASE TAKE NOTE THAT NO PARENT WILL BE ELLIGABLE FOR SUBSIDY WHOS STAYS OUTSIDE THE BORDERS OF THE SCHOOL AS PER GDE RULES (forms available at Schools finance office)		

Should you like to pay school fees via Debit Order, please complete and sign attached Debit Order Form.

Signed at ..... On this the ..... Day of ..... 20.....

Signature Father: ..... Signature Mother: .....

Id No: ..... Id No: .....



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## ANNEXURE A

PLEASE RETURN INFORMATION AS SOON AS POSSIBLE

### SOUTH AFRICAN SCHOOLS LAW Nr 84 OF 1996

Regulations for the exemptions of compulsory school fees payable by parents

#### Check list (mark with X where appropriate)

Have you been informed of the school fees amount per month	Yes	No
Has the school informed you that you are responsible to pay compulsory school fees unless you have qualified for exemption for the payment of school fees	Yes	No
Has the school informed you of your right to apply for exemption of school fees	Yes	No
Will you like assistance in completion of the exemption form	Yes	No
Do you give the school permission to do a credit control check?	Yes	No

Herewith I \_\_\_\_\_

Parent/Guardian, ID Nr \_\_\_\_\_

Child name \_\_\_\_\_

In Gr \_\_\_\_\_ acknowledges notice regarding school fees for 2021

\_\_\_\_\_  
SIGNATURE OF PARENT/GUARDIAN

*Ons kompeteer suksesvol*